

STANDARD RESPONSE PROTOCOL



Hold!

Examples of Use: Medical issues, altercations, unfinished maintenance operations, or other interior disruptions.

Initial Public Announcement: "Hold in your room or area. Clear the halls."

Family Notification: Text/ phone communication channels, if the incident significantly alters the school day.

Rockwell will restrict student movement in the building to their current location, take roll, and resume activities. Students in hallways will join nearest secure room.



Secure!

Examples of Use: Nearby criminal activity, civil unrest, wild animal, or other exterior disruptions.

Initial Public Announcement: "Secure! Get inside. Lock outside doors."

Family Notification: Text/ phone communication channels, if the incident significantly alters the school day.

Rockwell will lock exterior doors, restrict student movement to inside the building, take roll, and resume activities.



Lockdown!

Examples of Use: Campus intruder, active assailants, wild animal entering the building, or other elevated incidents.

Initial Public Announcement: "Lockdown! Locks, lights, out of sight."

Family Notification: Text/ phone communication channels, depending on the threat or disruption.

Rockwell will restrict student movement to their current location, take roll, turn off lights, and move students to a pre-designated area that is out of immediate visibility.



Evacuate!

Examples of Use: Power outages, compromised facility safety, or threats of violence.

Initial Public Announcement: "Evacuate to ... [specified location]"

Family Notification: Text/ phone communication channels, depending on the threat or disruption.

Rockwell will direct students to leave the building, gather at pre-designated locations, and take roll. Students not with their class will join the nearest group.



Shelter!

Examples of Use: Possibly Hazmat spills, earthquakes, flooding, lightening, or other severe weather conditions.

Initial Public Announcement: "Shelter for ... [specified incident and instruction]"

Family Notification: Text/ phone communication channels, depending on the threat or disruption.

Rockwell will direct students to take shelter at specific locations, depending on the disruption, where roll will be taken.

How Can Families Help?

- Ensure your contact information is always current in Aspire.
- Become familiar with this Standard Response Protocol.
- Refrain from calling or rushing to your child's school as it could escalate incidents or jeopardize safety.
- Refrain from calling or texting your student until they contact you first.
- Remain attentive to messaging from official district sources; be prepared to come to the school quickly should reunification become necessary.

Reunification

- If reunification with students is needed, families will be directed by text/phone communication channels.
- Students will only be released to parents/guardians who are documented as contacts in Aspire and who present an official government ID.
- Reunification sites are not shared publicly to ensure the safety of students.

ROCKWELL
Charter School

For more information,
go to our SRP web page
at: rockwellhigh.net/SRP